

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)
FOR THE YEAR 2015-16

SUBMITTED TO

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)



BY

KAMPUR COLLEGE,

KAMPUR, NAGAON, ASSAM.

(Established in the year 1968) An Affiliated College of Gauhati University,

&

A Provincialised College of The Government of Assam.

The Annual Quality Assurance Report (AQAR) of the IQAC; Kampur College 2015-16

PART-A

1. Details of the Institution/Department: In 1967, a group of spirited and resolute young men, fresh from University

first decided among themselves that they would set up a college at Kampur. These youths divulged their plan to their friends, teachers(residing in the hostel of Kampur H.S. & M.P. School) who in turn, not only welcome their dream project but also pledged to finally stand by them. In the meantime, a coaching class consisting of female students was started from July,1967. To the satisfaction of all concerned, the Executive Council of Gauhati University accorded the much needed permission to start P.U. Arts class from the G.U. Kampur College came in to existing setting sail on its voyage into the future.

By now, Kampur College has completed 48 years of its existence. At present, the college imparts undergraduate(B.A.) level of education with facilities for Major Courses in Assamese, Economics, Education, English, Geography, History and Political Science. The college has been registered under section 2 (f) and 12 B of the U.G.C. Act.

1.1 Name of the Institution : KAMPUR COLLEGE

1.2 Address Line 1 : Kampur.

Address Line 2

City / Town	Nagaon
State	Assam
Pin Code	782426
Institution / Department e-mail Address	kampur_1968kc@rediffmail.com
Contact Nos.	9435049404
Name of the Head of the Institution/Department	Dr. Hare Krishna Deva Sarmah
Tel. No. with STD Code	03672-266058
Mobile	9435319485
Name of the IQAC coordinator	Deep Kalita.
Mobile	9577870784
IQAC e-mail Address	iqackc2005@gmail.com

1.3 NAAC Track ID

ASCOGN12511

1.4 Website Address

www.kampurcollege.org.in

1.5 Web - Link of the AQAR: <http://kampurcollege.org.in/pdf/AQAR-2013-14-FINAL.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st	C ⁺⁺		2005	5 Years from 21/09/2005

1.7 Date of Establishment of IQAC:

05/09/2005

1.8 Details of the Previous Year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i) AQAR 2005-06 forwarded on 25/09/10
- ii) AQAR 2006-07 forwarded on 25/09/10
- iii) AQAR 2013-14 forwarded on 04/04/17
- iv) AQAR 2014-15 forwarded on 04/04/17

1.9 Institutional Status

University (State/Central/Deemed/Private)	State
Affiliated College	Yes
Constituent College	No
Autonomous College of UGC	No
Regulatory Agency Approved Institution	Gauhati University
Type of Institution(Co-education/Men/Women)	Co-education
Type of Institution(Urban/Rural/Tribal)	Rural
Financial Status(Grant-in-aid/UGC2(f)/UGC12B)	UGC2(f)/UGC12B
Grant-in-aid(Grant-in-aid + Self Financing/Totally Self Financing)	Grant-in-aid

1.10 Type of Faculty / Programme

FACULTY	YES/NO
Arts	Yes
Science	No
Commerce	No
Law	No
PEI(Physical Education)	No
TEI	No
Engineering	No
Health Science	No
Management	No
Others	No

1.11 Special Status Conferred by Central / State Government—UGC/CSIR/DBT/ICMR etc.

SPECIAL STATUS	YES/NO
Autonomy by State/Central/University	No
University with Potential for Excellence	No
UGC-CPE	No
DST Star Scheme	No
UGC-CE	No
UGC-Special Assistance Programme	No
DST-FIST	No
UGC-Innovative PG Programme	No
UGC-COP Programmes	No
Any other	No

2. IQAC Composition and Activities:

- 2.1 No, of Teachers 5
- 2.2 No. of Administrative / Technical Staff 1
- 2.3 No. of students Nil

2.4	No. of management representatives	1
2.5	No. of Alumni	Nil
2.6	No. of any other stakeholder and Community Representative	1
2.7	No. of Employers/Industrialists	Nil
2.8	No. of Other External Experts	1
2.9	Total No. of Members	9

2.10 No. of IQAC Meetings Hold 3

2.11 **No. of Meetings with Various Stakeholders**

Meetings	Numbers
Total No.	3
Faculty	3
Non-Teaching Staff	Nil
Students	Nil
Alumni	Nil
Others	Nil

2.12 **Has IQAC Received any Funding from UGC during the Year** No.

2.13 **Seminars and Conferences**

(i) **No. of Seminars / Conferences/Workshops/Symposia Organized by the IQAC**

Total Nos	International	National	State	Institution/Department Level
2	Nil	Nil	Nil	2

(ii) **Themes**

- (i) Search Engine
- (ii) Teaching skills

2.14 **Significant Activities and Contributions Made by IQAC**

The IQAC in its meeting resolves to introduce vocational self-financing courses and to realize the same, the college has joined hand with the Industrial and Technical Institute; Nagaon; Govt. of Assam. The proposal is in the final stage and to be approved by the Director; Technical Education; Govt. of Assam. Hopefully, by the next academic session, the course will be offered for the students.

2.15 **Plan of Action by IQAC**

Plan of Action	Achievements
<ol style="list-style-type: none"> Access to internet facility for the students and teachers. Development and installation of modern and digital tools as a part of teaching and learning mode. To create an atmosphere of research and publication activities in the college. Use of ICT in teaching and learning process to leverage the potential of ICT in providing high quality personalised and interactive knowledge modules over the internet for the students . Voluntary activities of the college that can 	<ol style="list-style-type: none"> Installation of BSNL Broadband Internet Connection under “National Mission on Education through Information and Communication Technology (NMEICT)” by the Ministry of HRD, India in the college campus. A publication cell has been formed to take initiative regarding the collection and publication of original unpublished research papers, case studies, summaries of research projects, theses and book reviews in a multidisciplinary biennial bilingual ISBN research journal. A self-financing research project on socio-economic issue has been approved by the Governing Body. The project is going on under the supervision of “Research and Publication

contribute value to the society.	Cell” and guided by IQAC.
6. To introduce Choice Based Vocational Courses for the students.	4. A digital class room with all the features has been installed and opened for the students.
7. Development of e-library facility to the students and teachers.	5. Initiatives has been taken and the process is going on to introduce vocational training modules as choice based programmes for the students. The certificates of the programmes will be issued jointly by Industrial Training Institute, Nagaon (Govt. of Assam) and Principal, Kampur College.
8. Organisation of at least 2 National Seminars and 5 college level seminars in a year.	6. A popular Talk programme and a Street Play as a part of AIDS Awareness Programme has been successfully performed.

- *The Academic Calendar is attached in the Annexure-I*

PART-B

Criterion-I

1. Curricular Aspects:

1.1 Details about Academic Programmes

Level of the Programme	Number of Existing Programmes	Number of Programmes added during the Year	Number of Self-financing programmes	Number of Value added/Career Oriented Programmes
Ph.D	Nil	Nil	Nil	Nil
PG	Nil	Nil	Nil	Nil
UG	11	Nil	Nil	Nil
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	1	Nil	Nil	1
Certificate	Nil	Nil	Nil	Nil
Others	1	Nil	1	1
Total	13	Nil	1	2
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

1.2 (i) Flexibility of the Curriculum: CBCS / Core / Elective Option / Open Options

Flexibility of the Curriculum	Yes / No
Choice Based Credit System	No
Core	Yes
Elective Option	Yes
Open Options	No

1.3 Pattern of Programmes:

Pattern	Number of Programmes
Semester	11
Trimester	1
Annual	1

1.4 Feedback from stakeholders:

Alumni	Parents	Employers	Students
	Yes		Yes

Mode of Feedback :

Online	Manual	Co-operating Schools(for PEI)
	Yes	

Analysis of Feedback :

The College collects feedback from the students and Parents regularly. The feedback from the parents are collected manually by holding meetings individually by the departments. For maintaining the uniformity of feedback collection, the college has a Questionnaire Format to collect information from the Parents.

The feedback from the students are collected centrally by the administrative authority holding meeting with the students as a whole. In general, regular feedback is collected by the Principal by holding meeting with the Students' Union. The Students Union is considered to be the representatives of the students of the college.

1.5 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects

Regarding the academic regulation and syllabi, the college follows the guidelines directed by the affiliating University, Gauhati University.

1.6 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion-II**2. Teaching, Learning and Evaluation****2.1 Total No. of Permanent Faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
17	11	6	Nil	4

2.2 Total No. of permanent faculty with Ph.D. :

Nil

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	6	0	0	0	0	1	0	1	6

2.4 No. of

Guest Faculty	Nil
Visiting Faculty	Nil
Temporary Faculty	5

2.5

No. of Faculty	International Level	National Level	State Level
Attended Seminars/Workshops	NIL	3	1
Presented Papers	NIL	3	NIL
Resource Person	NIL	NIL	NIL

2.6 Innovative processes adopted by the Institution/Department in Teaching and Learning :

In the beginning of Academic Session, the college organises a 2/3 day workshop on the syllabi and semester pattern and evaluation methods for the newly admitted students. The teachers of various departments act as Resource Person/Mentor for the students. The process found to be effective for the students.

Besides, debate competitions and quiz competitions at the departmental levels are organised to check the depth of knowledge that acquired by the students in the teaching process.

2.7 Total no. of Actual Teaching Days during this Academic Year: 220 Days.**2.8 Examination/Evaluation Reforms initiated by the Institution /Department:**

The college is affiliated to the Gauhati University. The affiliating authority does not assign the freedom to reform in the Examination/Evaluation process.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

As member of Board of Study	As faculty	As Curriculum Development Workshop
NIL	NIL	NIL

2.10 Average percentage of Attendance of Students: 76%**2.11 Course/Programme wise distribution of Pass percentage:**

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Major	63					95.24
B.A.(General)	71					69.01

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:

All the Head of the Departments (HODs) are the members of the IQAC and any problems and issues raised in the IQAC meeting related to the Teaching and Learning by the HOD's are diagnosed properly and steps are taken for the best.

For monitoring, the IQAC generally collect feedback from the different Committees and Cells of the college which are formed for specific purposes.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of Faculty Benefited
Refresher Courses	1
UGC-Faculty Improvement Programme	NIL
HRD Programme	NIL
Orientation Programmes	NIL
Faculty Exchange Programme	NIL
Staff Training Conducted by the University	NIL
Staff Training Conducted by other University	NIL
Summer / Winter Schools, Workshops, etc.	NIL
Others	NIL

2.14 Details of Administrative and Technical Staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent positions filled during the Year	Number of Positions Filled Temporarily
Administrative Staff	4	NIL	NIL	4
Technical Staff	NIL	NIL	NIL	NIL

Criterion-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the Institution:

The members of IQAC has resolved to engage the teachers of the college on a local research project "TOURISM AND ITS POTENTIALITY IN THE KAMPUR AREA". The IQAC has approached the Statutory Body (Governing Body) of the college to grant the necessary fund required to complete the project.

The IQAC has taken initiatives in the formation of 'Research and Publication Cell' in 2015. The Cell has taken steps to publish a biennial research journal. To inspire the teachers of the college, the IQAC has approached the Secretary of the College to grant 20% of the publication cost of the journal.

The IQAC has also planned to organize Seminars on burning issues at college level among the teachers and the final semester students to grow insight in the research areas.

3.2 Details regarding Major Projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details Regarding Minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on Research publications:

	International	National	Others
Peer review Journal	NIL	NIL	NIL
Non-peer Review Journal	1	NIL	NIL
e-journals	NIL	NIL	NIL
Conference Proceedings	NIL	NIL	NIL

3.5 Details on Impact Factor of Publications:

Range	NIL
Average	NIL
h-index	NIL
Nos. in SCOPUS	NIL

3.6 Research Funds Sanctioned and Received from various funding agencies, industry and other organizations:

Nature of the Project	Duration in Year	Name of the funding agency	Total grants Sanctioned	Received
Major Projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry Sponsored	NIL	NIL	NIL	NIL
Projects Sponsored by the University/College	2	Kampur College	Rs. 25,000/-	
Students Research Projects (Other than Compulsory by the University)	NIL	NIL	NIL	NIL
Any Other	NIL	NIL	NIL	NIL
Total	2		Rs. 25,000/-	

3.7 No. of Books Published:

With ISBN No.	NIL
Chapters in Edited Books	NIL
Without ISBN No.	NIL

3.8 No. of University Departments Receiving funds from:

UGC-SAP	NIL
CAS	NIL
DST-FIST	NIL
DPE	NIL
DBT Scheme/Funds	NIL

3.9 For Colleges:

Autonomy	No
CPE	No
DBT Star Scheme	No
INSPIRE	No
CE	No
Any other	NIL

3.10 Revenue generated through Consultancy:

Nil

3.10 No. of Conferences organized by the Institution/Department:

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	1
Sponsoring Agencies					Kampur College

3.11 No. of Faculty served as experts, Chairpersons or Resource Persons: NIL**3.12 No. of Collaborations:**

International	Nil
National	Nil
Any Other	Process is going on

3.13 No. of Linkages Created during this year:

Nil

3.14 Total Budget for research for Current Year in Lakhs:

From Funding Agency	NIL
From Management of university/College	Rs. 25,000/-
Total	Rs. 25,000/-

3.15 No. of patents received this year:

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.16 No. of Research Awards/Recognitions received by Faculty and Research Fellows:

Total	International	National	State	University	Dist	College/Department
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.17 No. of Faculty from the Institution/Department:

Who are Ph.D. Guides	NIL
Students registered under them	NIL

3.18 No. of Ph.D. awarded by Faculty from the Institution/Department:

NIL.

3.19 No. of research scholars Receiving the Fellowships(Newly Enrolled + Existing Ones):

JRF	SRF	Project Fellows	Any Other
NIL	NIL	NIL	NIL

3.20 No. of Students Participated in NSS Events:

University Level	State Level	National Level	International Level
NIL	NIL	NIL	NIL

3.21 No. of Students Participated in NCC Events:

University Level	State Level	National Level	International Level
NIL	20	NIL	NIL

3.22 No. of Awards won in NSS

University Level	State Level	National Level	International Level
NIL	NIL	NIL	NIL

3.23 No. of Awards won in NCC

University Level	State Level	National Level	International Level
NIL	NIL	NIL	NIL

3.24 No. of Extension Activities Organized

University Forum	College Forum	NCC	NSS	Any Other
NIL	NIL	2	3	1

3.25 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Extension Activities	
Institutional Social Responsibility	The College has observed "WORLD AIDS DAY" and organized a Popular Lecture on AIDS with the cooperation of First Referral Unit, Kampur and one street play on AIDS as a part of awareness programme. The Department of Political Science has also observed 'Human Rights Day' in a tribal village and arranged one workshop on the subject to aware the people.

Criteria – IV**4. Infrastructure and Learning Resources****4.1 Details of increase in Infrastructure Facilities.**

Facilities	Existing	Newly Created	Source of Fund	Total
Campus Area	6.66 Acres	NIL	NIL	6.66 Acres
Class Rooms	16	NIL	NIL	16
Laboratories	3	NIL	NIL	3
Seminar Halls	1	NIL	NIL	1
No. of Important equipment Purchased(\geq 1Lakh) during the current year	NIL	NIL	NIL	NIL
Value of the equipment purchased during the year(Rs. in lakhs)	3.5	NIL	NIL	NIL

Others	NIL	NIL	NIL	NIL
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4.2 Computerization of Administration and library:

For the administrative section there are two Computers with internet connectivity and two computer professionals are there in the administrative office. The library is computerised in this year with Wi-Fi internet connectivity.

4.3 Library services at Departmental level

	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11941	1917594/-	573	107680/-	12514	1125274/-
Reference Books	1680	470838/-	365	68557/-	2045	539395/-
e-Books	NIL	NIL	NIL	NIL	NIL	NIL
Journals	6	1564	NIL	NIL	6	1564
e-Journals	NLIST	-	NLIST	-	-	-
Digital Database	NIL	NIL	NIL	NIL	NIL	NIL
CD & Video	NIL	NIL	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL	NIL	NIL

4.4 Technology Up gradation(overall)

	Total computers	Computer Labs	Internet	Browsing centres	Computer Centres	Office	Departments	Others
Existing	21	1	0	NIL	1	2	NIL	1
Added		0	15	NIL	0	0	NIL	0
Total	21	1	15	NIL	1	2	NIL	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up - gradation (Networking, e-commerce, etc.):

The IT department has been playing an active role in the up gradation of computer knowledge, internet accessibility and its use.

The IT department jointly with the Economics department has organized a training cum workshop on "SEARCH ENGINE" for the teachers and students to make them efficient in internet browsing. The administrative office staff have also been trained to operate the basics. The installation of MIS is one of the component of the next years plan.

4.6 Amount spent on maintenance in lakhs:

i)	ICT	2.00
ii)	Campus Infrastructure and Facilities	3.25
iii)	Equipment	2.20
iv)	Others	1.50
Total:		8.95

Criterion-V

5. Student Support and Progression

5.1 Contribution of IQAC in Enhancing Awareness about Student Support Services:

In the beginning of First Semester Session, the IQAC regularly organize a 2-3 day induction programme / workshop for the students. In the said programme, the students are intimated about the support services that students can avail. The college has the following student support services:

- i) Scholarship for the meritorious BPL students sponsored under the Poor Fund Scheme of the college.
- ii) Financial Award at department level for the students honoured with First Class in the B.A. Final Examination sponsored by the teachers individually.
- iii) Scholarship for the SC , ST, OBC and MOBC students from the Government.
- iv) There is a Grievance Redressal Committee in the college consisting of teacher representatives and Students' Union representatives. The principal is the Chairperson of the Committee. The Committee looks after all the matters addressed by the students and resolves as per the framework and principles.

The administrative authority generally discuss all the important matters related to the students with the IQAC and Grievance Redressal Committee.

5.2 Efforts Made by the Institution / Department for Tracking the Progression:

As per the guidelines of affiliating University, the college hold two Sessional Examination per semester covering 20% marks of the Final Examination. There is also the provision of Seminar at the department level to track the progression of the students over their academic syllabi. Further, quiz and extempore speech are organised departmentally to monitor the IQ of the Students.

5.3 (a) Total Number of Students:

UG		PG		Ph.D.		Others		Total	
Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
410	444	Nil	Nil	Nil	Nil	Nil	Nil	410	444

(b) No. of Students outside the State: NIL

(c) No. of International Students: NIL

(d) Category of Students:

Last Year												This Year											
General		SC		ST		OBC		Physically Challenged		Total		General		SC		ST		OBC		Physically Challenged		Total	
M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
30	48	77	93	38	23	120	170	0	0	355	392	34	55	96	100	48	43	125	154	0	0	398	416

(e)

Demand Ratio	
Dropout %	55%

5.4 Details of student support mechanism for coaching for competitive examinations (If any):

There is no any support mechanism for Coaching for competitive examinations.

5.5 No. of students qualified in these examinations:

NET	SET/STET	GATE	CAT	IAS/IPS	State PSC	UPSC	Others
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

5.6 Details of student counselling and career guidance:

The college has a *Career Counselling and Guidance Cell (CCGC)* act as a support centre to the students. The cell has separate book library consisting of guidebooks for Competitive examinations. The student can avail the library facility and the CCGC always are ready to support the student when asked.

5.7 Details of Campus Placement:

On Campus			Off Campus
No. of organizations visited	No. of students participated	No. of students placed	No. of students placed
Nil	Nil	Nil	Nil

5.8 Details of gender sensitization programmes:

A workshop on “Women Empowerment-Legal Issues” has been organized by the Women Cell of Kampur College as a part of social responsibility.

5.9 Students Activities:

State/University Level	Nil
National Level	Nil
International Level	Nil

5.9.1 No. of students participated in cultural events:

State/University Level	Nil
National Level	Nil
International Level	Nil

5.9.2 No. of awards/medals won by students in sports, Games and other events:

State/University Level	Nil
National Level	Nil
International Level	Nil

5.9.3 No. of awards/medals won by students in sports, Games and other events: Cultural:

State/University Level	Nil
National Level	Nil
International Level	Nil

5.10 Scholarship and Financial Support:

	No. of Students	Amount
Financial support from Institution/Department	20	
Financial support from Government	Nil	Nil
Financial Support from other Sources	Nil	Nil
No. of students who received International/National recognitions	Nil	Nil

5.11 Student organised / initiatives Fairs:

State/University Level	Nil
National Level	Nil
International Level	Nil

Student organized / initiatives exhibition:

State/University Level	Nil
National Level	Nil
International Level	Nil

5.12 No. of social initiatives undertaken by the Students:

Nil.

5.13 Major grievances of students (if any) redressed: No any major grievances have received.

Criterion-VI

6. Governance, leadership and Management.

6.1 State the Vision and Mission of the institution:

VISION:- “Empowerment of economically and socially backward through quality and value based education. To serve the needs of society in general and downtrodden classes in particular imparting knowledge and developing skills and attitudes: To inculcate in them values of life to emerge as useful citizens and fully developed individuals.”

MISSION:- “To build high standard of excellence in the preservation and creation of knowledge through teaching, learning and experiment. To serve as an effective instrument of development in the path of education, progress and total awakening of the rural people and to remove the backwardness of the entire southern part of Nagaon district of Assam”.

6.2 Does the Institution/department has a management Information system:

The institution has no electronic management information system. However, the college website and the prospectus printed annually provide all the information as far as possible. The regular information of the institution have been notified through NOTICE BOARD and order book to the students and staff respectively.

6.3 Quality Improvement Strategies adopted by the Institution / Department for each of the following :

6.3.1 Curriculum Development: The Institution has no any scope in this regard as it is done by the affiliating university, Gauhati University. The college just has to follow the curriculum provided by the university.

6.3.2 Teaching and Learning: Teaching and learning mechanism is generally done through the scheduled Classroom and followed lecture method using black board and other manual teaching aids. For the Education and Geography programme, there is the provision of laboratory.

For evaluation, Class Test, Home assignment and seminars are followed as per the provision of Affiliating University.

6.3.3 Examination and Evaluation:

The college follows three phase examination system-

Class Test- It is generally managed by the teachers individually in a scheduled class.

Internal Evaluation- The internal evaluation of 20% marks of a paper is based on Sessional Examination, Seminar, library work and Home assignments in each semester.

External Evaluation- The external evaluation is controlled by the affiliating University and managed by the institution itself as per the norms through an end semester final examination consisting of 80% marks in each paper.

6.2.3 Research and development:

The IQAC has taken initiatives in the formation of 'Research and Publication Cell' in 2015. The Cell has taken steps to publish a biennial research journal. The authority of the college asked the Head of the programmes to organize Seminars on burning issues at college level among the teachers and the final semester students to grow insight in the research areas.

6.3.5 Library, ICT and Physical Infrastructure / Instrumentation:

Computerised data entry by using Library software has been initiated. The library shares the INFLIBNET network to provide easy access to study and reference material to the teachers and researchers.

The college offers IT as an optional self-financed subject for graduation. The laboratory of the IT programme has 14 PCs for the students.

The college has installed a fully equipped digital class room installed in 2016.

Installation of BSNL Broadband Internet Connection under "National Mission on Education through Information and Communication Technology (NMEICT)" by the Ministry of HRD, India in the college campus.

6.3.6 Human Resource Management: The number of teaching and non-teaching staff in the college are inadequate. All of them are overburdened. However, the management of the college is trying to get maximum services of the limited employees for the greater interest of the student community.

6.3.7 Faculty and staff recruitment:

The regulations laid down by the government, university and U.G.C. are the guiding norms in the recruiting process of the teaching faculty. Due process like advertisement, interview etc. according to the norms are followed.

The temporary teaching and non-teaching staff are recruited on a temporary basis, on the institutional level.

6.3.8 Industry Interaction / Collaboration:

The college has no any industry interaction and collaborations. It is only with respect to the field visits of the students through which the industrial interaction emerge temporarily.

6.3.9 Admission of Students:

Admission of students is done on merit basis. Being a rural college there is a local pressure to admit all those students who apply. Even though the college finds it tough to withstand the local pressure from the students and guardians, it has stuck to its insistence on a cut off

percentage. Being a co-educational institution, both boys and girls are eligible .

The college has a study centre of Krishna Kanta Handique State Open University(KKHSOU) and many students are studying for various degrees through this distance mode.

6.4 Welfare Scheme for :

Teachers: The teaching staff of the college has a Mutual Fund contributed by the teacher members on monthly basis. The fund is used to meet the emergency needs of the teachers on loan basis.

Non-teaching staff: The non-teaching staff of the college also has a mutual fund to serve the emergency purpose.

Students: For the students belong to BPL family, the college has the provision of POOR FUND and used to provide scholarship to the meritorious students for academic purpose only.

6.5 Total Corpus Fund generated: Rs. 4,58,758.00(Four Lakh Fifty Eight Thousand and Seven Hundred Fifty Eight Only).

6.6 Whether Annual Financial Audit has been done: Yes.

6.7 Whether Academic and Administrative Audit(AAA) has been done:

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	No		No	
Administrative	Yes	Local Audit. Audited by the Government	Yes	Principal/Secretary Audited by C.A.

6.8 Does the University / autonomous college declare results within 30 days?

For UG Programmes	No.
For PG Programme	Does not arise.

6.9 What efforts are made by the university / autonomous college for Examination reforms: Not Applicable.

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges:
Not Applicable.

6.11 Activities and support from the Alumni association:

The alumni association has as its members the past students of the college who are now working in diverse fields and are having key positions in the society. Some of the present faculty members are the alumni of this college. But, the activities and support from the Alumni association is very poor.

6.12 Activities and support from the Parent-teacher Association:

The college has no any formal parent- teacher association. The parents generally remain in touch with the departments individually in the meeting convened by departments. The meeting serves as an important media to track the nature and performance of the students for both the college and the parents.

6.13 Development Programme for support staff:

About 75% of the support staff in the college is under contractual basis. They receive a meagre remuneration from the college fund. The permanent and sanctioned staff of the college in general contribute for the well being of the support staff when situation demands.

6.14 Initiatives taken by the institution / Department to make the campus eco-friendly:

The college campus is surrounded by evergreen broad leaved trees. The support staff maintain the greenery of the college at their level best. The college has also hybrid fruit plants within the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations Introduced during this academic year which have created a positive impact on the functioning of the institution.

The college authority has decided for one-to-one guardian contact by the respective programme.

7.2 Action Taken Report(ATR) based on the plan of action decided upon at the beginning of the year:

- New building for Library has been completed and partially computerised.
- Internet connectivity with limited wi-fi has been installed including the library.
- A Research and Publication cell has been constituted and the process is going on to publish the first biennial journal with ISBN no.
- A road show has been organised with a street play as a part of AIDS awareness programme on the World AIDS Day in collaboration with Health Department, Govt. of Assam.
- Process is going on to introduce self-financing vocational Diploma Courses jointly with the Industrial Training Institute; Nagaon, Govt. of Assam.

7.3 Two Best Practices of the Institution / Department:

- (I) The authority become successful to ensure cent percent presence in the celebration of last Independence Day and Republic Day and by achieving this, the authority believes to boost the patriotic feelings of the students and their duties to the nation as a citizen.
- (II) Maintenance of cleanliness of the college campus.

7.4 Contribution to environment awareness / protection:

As a part of the Syllabi, there is the provision of one compulsory subject (Environmental Studies) that students have to study in the 3rd and 4th semester. The teachers from different subjects have to deliver their expertise on the contents of the paper. The teaching and learning mechanism of the subject is based on practical aspects where it is aimed to prepare the students as an active worker for environment protection. The students are asked to apply their knowledge in their locality such that the importance of environment protection can be understood by the rural common people.

Besides, in every semester, the students are taken to a specific field trip and are asked to prepare a report on the environment.

7.5 Whether environmental audit was conducted? No.

7.6 Any other relevant information the institution/department wishes to add (SWOT Analysis):

The SWOT analysis for this year has not been prepared.

8. Plan of Institution/Department for the next year:

- (i) Total digitization of the Library.
- (ii) Updating the classroom with teaching aids.
- (iii) Modification of the College Canteen.
- (iv) Installation of MIS for smooth administration.
- (v) At least 3 seminars in the year.
- (vi) Formation of Voluntary Organization comprising teachers, students and rural people from the locality to organize awareness programme with the financial aid from the Govt. sources.

Name: Deep Kalita



Signature of the Coordinator

Name: Dr. Harekrishna Deva Sarma



Signature of the Chairperson

Annexure I

ACADEMIC CALENDAR-2015-16

KAMPUR COLLEGE; KAMPUR; NAGAON; ASSAM

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
July-2015		
1-4	Working Days	SUMMER VACATION
5	Sunday	
6-11	Working Days	
12	Sunday	
13-17	Working Days	
18	Id-ul-Fitre	
19	Sunday	
20-25	Working Days	
26	Sunday	
27-31	Working Days	

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
August-2015		
1	Working Days / Class Day	Commencement of all Odd Semester Classes from 1 st August
2	Sunday	
3-8	Working Days / Class Days	
9	Sunday	
10-14	Working Days / Class Days	
15	Independence Day(Holiday)	
16	Sunday	
17-22	Working Days / Class Days	
23	Sunday	
24-29	Working Days / Class Days	
30	Sunday	
31	Working Day / Class Day	

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
September-2015		
1-2	Working Days / Class Day	Sessional Examination-I for 1 st / 3 rd / 5 th Semester be completed by 1 st Half of September.
3	Tithi of Sri Sri Madhab Dev	
4	Working Day / Class Day	
5	Janmastami	
6	Sunday	
7-12	Working Days / Class Days	
13	Sunday	
14	Working Day / Class Day	
15	Tithi of Sri Sri SankarDev	
16-19	Working Days / Class Days	
20	Sunday	
21-22	Working Day / Class Day	
23	Janmotsav of Srimanta Sankardev(Holiday)	Student Union Election be held within 3 rd week of September.
24	Working Day / Class Day	
25	Id-ud-Zuha	
26	Working Day / Class Day	
27	Sunday	

28-30	Working Days / Class Days	
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Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
October-2015		
1	Working Day / Class Day	Educational Field Trip be arranged in 1 st half of October.
2	Gandhi Jayanti (Holiday)	
3	Working Day / Class Day	
4	Sunday	
5-10	Working Days / Class Days	Sessional Examination-II be completed by 2 nd Half of October.
11	Sunday	
12-17	Working Days / Class Days	
18	Sunday / Kati Bihu	
19-22	Durga Puja (Holiday)	Publication of College Magazine be made before Puja Holidays.
23	Working Day / Class Day	
24	Half Holiday for Maharam	
25	Sun Day	
26	Lakhsmi Puja (Holiday)	
27-31	Working Days / Class Day	

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
November-2015		
1	Sunday	
2-7	Working Days / Class Days	
8	Sunday	
9	Working Day / Class Day	
10-11	Kali Puja & Diwali(Holiday)	
12-14	Working Days / Class Days	
15	Sunday	
16-21	Working Days / Class Days	
22	Sunday	
23-24	Working Days / Class Days	
25	Guru Nanak's Birthday(Holiday)	
26-28	Working Days / Class Days	
29	Sunday	
30	Working Day / Class Day	

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
December-2015		
1-5	Working Days / Class Days	Term End Semester Exam be completed by 15 th of December and will be followed by 15 days evaluation period.
6	Sunday	
7-12	Working Days / Class Days	
13	Sunday	
14-19	Working Days / Class Days	
20	Sunday	
21-24	Working Days / Class Days	
25	Christmas (Holiday)	

26	Working Day / Class Day	
27	Sunday	
28-31	Working Days / Class Days	

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
January-2016		
1-2	Working Days / Class Days	Commencement of Even Semester Classes from 18 th January.
3	Sunday	
4-9	Working Days / Class Days	
10	Sunday	
11-13	Working Days / Class Days	
14-17	Magh Bihu (Holiday)	Annual College Week be held in last part of January.
18-23	Working Days / Class Days	
24	Sunday	
25	Working Day / Class Day	
26	Republic Day (Holiday)	
27-30	Working Days / Class Days	
31	Sunday	

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
February-2016		
1-6	Working Days / Class Days	Sessional Examination-I for 2nd / 4th / 6 th Semester be completed by 3 rd week.
7	Sunday	
8-12	Working Days / Class Days	
13	Saraswati Puja(Holiday)	
14	Sunday	
15-20	Working Days / Class Days	
21	Sunday	
22-27	Working Days / Class Days	
28	Sunday	
29	Working Day / Class Day	

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
March-2016		
1-5	Working Days / Class Days	
6	Sunday	
7	Sivaratri (Holiday)	
8-12	Working Days / Class Days	
13	Sunday	
14-19	Working Days / Class Days	
20	Sunday	
21-22	Working Days / Class Days	
23	Dol Yatra	
24	Working Day / Class Day	
25	Good Friday	
26	Working Day / Class Day	

27 28-31	Sunday Working Days / Class Days	
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Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
April-2016 1-2 3 4-9 10 11-12 13-15 16 17 18-23 24 25-30	Working Days / Class Days Sunday Working Days / Class Days Sunday Working Days / Class Days Bohag Bihu (Holiday) Working Day / Class Day Sun Day Working Days / Class Days Sunday Working Days / Class Days	Sessional Examination-II for 2nd / 4th / 6 th Semester be completed by 1 st Half of April.

Months / Year & Date	Class Days / Working Days / Examination Days Holiday	Academic & Other Activities
May-2016 1 2-7 8 9-14 15 16-21 22 23-28 29 30-31	May Day / Sunday /Holiday Working Days / Class Days Sun Day Working Days / Class Days Sun Day Working Days / Class Days Sun Day Working Days / Class Days Sun Day Working Days / Class Days	

Months / Year & Date	Class Days / Working Days / Examination Days / Holiday	Academic & Other Activities
June-2016 1-4 5 6-11 12 13-18 19 20-25 26 27-30	Working Days / Class Days Sunday Working Days / Class Days Sunday Working Days / Class Days Sunday Working Days / Class Days Sun Day Working Days / Class Days	End Semester Examination be completed by 15 th June and will be followed by 15 days evaluation period.